



Weymouth & Portland  
Borough Council

## **Management Committee Four Month Forward plan 1 February 2018 To 31 May 2018**

This Plan contains the decisions that the Council intends to make over the next 4 months, but will be subject to review at each committee meeting. The Plan does not allow for items that are unanticipated, which may be considered at short notice. It is available for public inspection along with all reports (unless any report is considered to be exempt or confidential). Copies of committee reports, appendices and background documents are available from the council's offices at Council Offices, Commercial Road, Weymouth, DT4 8NG 01305 251010 and will be published on the council's website [Dorsetforyou.com](http://Dorsetforyou.com) 3 working days before the meeting.

**Notice of Intention to hold a meeting in private** - Reports to be considered in private are indicated on the Plan as Exempt. Each item in the plan marked exempt will refer to a paragraph of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 and these are detailed at the end of this document.

### **Brief Holders**

- Community Safety - Cllr F Drake
- Corporate Affairs and Continuous Improvement – Cllr A Reed
- Economic Development – Cllr J Farquharson
- Environment and Sustainability - Cllr R Nowak
- Finance and Assets – Cllr J Cant
- Housing – Cllr G Taylor
- Community Facilities – Cllr K Wheller
- Tourism, Harbours and Culture – Cllr R Kosior
- Social Inclusion – Cllr C James
- Transport and Infrastructure – C Huckle

**KEY DECISIONS**

<b>Title of Report</b>	<b>Purpose of Report</b>	<b>Consult Committee</b>	<b>Exempt</b>	<b>Portfolio Holder &amp; Report Author</b>	<b>Decision Date</b>
Community Governance Review - Consultation responses and final recommendations for local governance arrangements for Weymouth	Management Committee will be invited to consider the responses to the public consultation exercise in respect of draft recommendations for a new town council for Weymouth, and will be invited to make final recommendations for new local governance arrangements for Weymouth, for agreement by Full Council.	Management Committee 6 Feb 2018		WPBC Briefholder for Corporate Affairs and Continuous Improvement - A Reed Jacqui Andrews, Corporate Manager Democratic & Electoral Services	22 Feb 2018
Harbour Revision Order	To progress a harbour revision order to consolidate the dated and fragmented existing legislation, and to assist facilitation of the planned Peninsula development.	Management Committee 6 Feb 2018		WPBC Briefholder for Tourism, Culture and Harbour - R Kosior, Councillor Jeff Cant Lara Altree, Legal Services Manager (Planning and Environment)	22 Feb 2018
MEMO Project Update	To consider a request from MEMO in relation to mineral rights for a site owned by the Council at Portland Cemetery to MEMO as a contribution towards their project funding.			WPBC Briefholder for Finance and Assets - J Cant Martin Hamilton, Strategic Director	6 Mar 2018

NON KEY DECISIONS

<b>Title of Report</b>	<b>Purpose of Report</b>	<b>Documents</b>	<b>Exempt</b>	<b>Portfolio Holder &amp; Report Author</b>	<b>Decision Date</b>
Festivals and Events Policy and updated procedures	To consider the adoption of the Festivals and Events Policy and updated procedures.	Weymouth & Portland Borough Council Policy Development Committee 19 Feb 2018		WPBC Briefholder for Tourism, Culture and Harbour - R Kosior Nick Thornley, Head of Economy, Leisure & Tourism	6 Mar 2018

Non- Key Decisions

<b>Title of Report</b>	<b>Purpose of Report</b>	<b>Consult Committee</b>	<b>Exempt</b>	<b>Portfolio Holder &amp; Report Author</b>	<b>Decision Date</b>
Budget and Financial Strategy 2018 - 2019	To set out proposal for balancing the 2018-19 budget and Council Tax.	Management Committee 6 Feb 2018		WPBC Briefholder for Finance and Assets - J Cant Julie Strange, Head of Financial Services	22 Feb 2018

NON KEY DECISIONS

Title of Report	Purpose of Report	Documents	Exempt	Portfolio Holder & Report Author	Decision Date
2018/2019 Treasury Management Strategy Statement and Annual Investment Strategy	To consider the Treasury Management Strategy Statement (TMSS) and Annual Investment Strategy for the coming year. To set prudential indicators and to review the policy on Minimum Revenue Provision (MRP)	Management Committee 6 Feb 2018		NDDC Portfolio Holder for Environment - M Roake  WPBC Briefholder for Finance and Assets - J Cant  WDDC Portfolio Holder for Corporate - P Barrowcliff John Symes, Financial Resources Manager	20 Feb 2018  22 Feb 2018  27 Feb 2018
Management of the Verne Common Nature Reserve and High Angle Battery, Portland	To inform members of progress made in respect of the work plan scheduled in the current Higher Level Stewardship Scheme for this land and related budgetary outcomes.  To consider potential options for future land management and approve recommendations.			WPBC Briefholder for Finance and Assets - J Cant, WPBC Briefholder for Community Facilities - K Wheller Greg Northcote, Estates Manager	6 Mar 2018

NON KEY DECISIONS

Title of Report	Purpose of Report	Documents	Exempt	Portfolio Holder & Report Author	Decision Date
Allocation of grants to Portland Museum Trust, the Islanders Youth Club and Weymouth Angling Society in order to assist with rent payments	To present proposals for funding agreements to assist each organisation with the cost of rent to paid to the borough council.			Councillor Christine James, Councillor Richard Kosior Tony Hurley, Leisure Commissioning Manager, Jane Nicklen, Community Planning & Development Manager	6 Mar 2018
Brief for Sculpture trail in Weymouth & Portland	To seek committee approval for a detailed brief for a sculpture and public art trail in Weymouth & Portland following consultation with the Member Art Advisory Panel.			WPBC Briefholder for Tourism, Culture and Harbour - R Kosior Tony Hurley, Leisure Commissioning Manager	6 Mar 2018
Local Business Revaluation Support Scheme	To approve the proposed Business Revaluation Support Scheme.			WPBC Briefholder for Finance and Assets - J Cant Stuart C Dawson, Head of Revenues and Benefits	6 Mar 2018

NON KEY DECISIONS

Title of Report	Purpose of Report	Documents	Exempt	Portfolio Holder & Report Author	Decision Date
Modern Slavery Protocol	To consider and endorse the Dorset Modern Slavery Protocol.			WPBC Briefholder for Social Inclusion - C James  NDDC Portfolio Holder for Community Safety and Wellbeing - A Kerby  WDDC Portfolio Holder for Vulnerable residents - S Hosford Graham Duggan, Head of Community Protection	6 Mar 2018  12 Mar 2018  13 Mar 2018
Mandatory Licensing of HMOs: Introduction of revised criteria for licensing and adoption of a common fee structure.	To approve a single fee structure for the Mandatory licensing of HMOs across the DCP.			WPBC Briefholder for Housing - G Taylor  NDDC Portfolio Holder for Access and Housing - G Carr - Jones  WDDC Portfolio Holder for Housing - T Yarker Geoff Joy, Housing Improvement Manager	6 Mar 2018  12 Mar 2018  13 Mar 2018

NON KEY DECISIONS

Title of Report	Purpose of Report	Documents	Exempt	Portfolio Holder & Report Author	Decision Date
Melcombe Regis: Selective Licensing of Private Rented Sector Property	To introduce a presentation from consultation employed by the Council detailing a proposed scheme for the licensing of private rented sector housing.			WPBC Briefholder for Housing - G Taylor Geoff Joy, Housing Improvement Manager	17 Apr 2018
Digital Strategy & Dorsetforyou Update	To provide members with an update on the Dorsetforyou and Digital Strategy projects.	Management Committee		NDDC Portfolio Holder for Community Safety and Wellbeing - A Kerby  WDDC Portfolio Holder for Corporate - P Barrowcliff  WPBC Briefholder for Corporate Affairs and Continuous Improvement - A Reed Penny Mell, Head of Business Improvement	29 May 2018  29 May 2018  5 Jun 2018
Anti-Social Public Space Protection Order PSPO	To consider the results of the public consultation and recommend to Full Council to make an Order for all or part of the proposed PSPO.	Management Committee		WPBC Briefholder for Community Safety - F Drake Peter Davies, Licensing and Community Safety Manager	31 May 2018

NON KEY DECISIONS

Title of Report	Purpose of Report	Documents	Exempt	Portfolio Holder & Report Author	Decision Date
Revised Scheme of Officer delegations	To adopt the revised scheme of delegation.	Management Committee		WDDC Portfolio Holder for Corporate - P Barrowcliff  NDDC Portfolio Holder for Planning - D Walsh  WPBC Councillor Alison Reed Robert Firth, Corporate Manager Legal Services	10 May 2018  18 May 2018  31 May 2018
Local Plan Review Preferred Options Consultation	To inform members of the content of the local plan review preferred options consultation material and seek approval to go out to consultation.			WPBC Briefholder for Environment and Sustainability - R Nowak Terry Sneller, Local Plan Team Leader	31 May 2018
Business Review Outturn Report	To consider the Outturn Report.			WPBC Leader of Council - J Cant Chris Evans, Financial Performance Manager	5 Jun 2018



## Private meetings

The following paragraphs define the reason why the public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed and the public interest in withholding the information outweighs the public interest in disclosing it to the public. Each item in the plan above marked Exempt will refer to one of the following paragraphs.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveal that the authority proposes:-
  - a. To give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. To make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

